

**APELSCIDLA BOARD MEETING
AGENDA
WEDNESDAY, MARCH 20, 2013
9:30 a.m. – BR4 – 2nd Floor
Department of Professional & Occupational Regulation
9960 Mayland Drive
Richmond, Virginia 23233
(804) 367-8514**

1. Call to Order
2. Emergency Evacuation Procedures
3. Approval of Agenda
4. Approval of Minutes:
 - A. December 13, 2012, APELSCIDLA Board Meeting;
 - B. December 13, 2012, Landscape Architect Section Meeting;
 - C. December 17, 2012, Informal Fact-Finding Conference;
 - D. January 4, 2013, APELSCIDLA Board Workshop;
 - E. January 5, 2013, APELSCIDLA Board Workshop;
 - F. February 6, 2013, PE and LS Section Meeting;
 - G. February 6, 2013, LS Section Exam Workshop;
 - H. February 6, 2013, Informal Fact-Finding Conference; and
 - I. February 20, 2013, Informal Fact-Finding Conference.
5. Public Comment Period*

Review Files

- ~~6. File Number 2012-03019, R.C. Fields & Associates, PC
Consent Order (Johnson) – Disciplinary~~
7. File Number 2013-00213, Clayton E. Massey
Consent Order (Combs) – Disciplinary
8. File Number 2012-03701, Sharon Booker
IFF (Boynton) – Licensing
9. File Number 2013-01144, Steven Bingler
IFF (Brigil) – Licensing
10. File Number 2013-01152, William DiGiacomo
IFF (McIntyre) - Licensing
11. Business Agreement 2013-05
Hanbury Evans Wright Vlattas + Company

12. Recognition of National Engineers Week, National Surveying Week, Landscape Architecture Month, National Architecture Week and APELSCIDLA Certified Interior Designers Day
13. Staff Reassignments
14. Travel Overview – Sharon Verry, Finance Director
15. FOIA & Board Communications – Gordon Dixon
16. Review Draft Correspondence to American Society of Landscape Architects Regarding Changes to LAAB Scope
17. Review Draft Correspondence to Fauquier County Regarding Onsite Sewage System Requirements
18. Discussion of JMU FE Exam Candidates
19. Discussion of PE Application Review Process
20. Candidate Information Bulletin for PE and LS
21. CE Audit Update
22. NCEES, NCARB, CLARB and NCIDQ Updates
 - Computer-Based Testing
 - ARE Extension
23. Review of Compliance & Investigations Division Activity
24. Review of Board Financial Statements
25. Other Business
 - Invitation to DCR - PE/LS Meeting
26. Adjourn

* Application review at conclusion of meeting if necessary.

NEXT MEETING SCHEDULED FOR TUESDAY, JUNE 11, 2013

**Five minute public comment, per person, with the exception of any open disciplinary or application files. Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.*